

THE AUSTRALIAN REPTILE PARK

WH&S RISK ANALYSIS FORM

Task: School Incursion (ARP goes to the School)

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Section: Education

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Signatures:

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ASSESSMENT

PROCESS	HAZARD	MATRIX CONSEQUENCES	MATRIX PROBABILITY	MATRIX RISK RATING	CONTROL MEASURES TO MINIMISE THE RISK	ACTION REQUIRED
Transport to Venue	Vehicle Accident	Death / Disability	Medium	3	<ul style="list-style-type: none"> Ensure Vehicle operators have appropriate license(s) & insurance Maintenance of Work vehicles – Weekly inspections by Maintenance team 	<ul style="list-style-type: none"> Records keeping of ARP staff licenses and insurance Training of staff – and Policy on Road and vehicle safety
Walking to and from transport / ARP Staff driving in Car park	Staff or Child Hit by vehicle	Death / Disability	Low	4	<ul style="list-style-type: none"> Ensure Vehicle operators have appropriate license(s) Training of staff – and Policy on Road and vehicle safety Staff to park as close as possible to entrance 	<ul style="list-style-type: none"> Records keeping of ARP staff licenses and insurance <ul style="list-style-type: none"> Training of staff – and Policy on Road and vehicle safety

Weather conditions	Over exposure to Sun / Heat or dehydration of children due to time spent in weather watching show	First Aid	Medium	4	<ul style="list-style-type: none"> Schools to consider weather conditions when considering where to hold show for children – Inside vs outside, time of year etc Advise school to check weather forecast for the day of excursion Availability of water Availability of water at all times for children 	School to designate safe area for show to occur.
Observe / interact with animals	Zoonoses	Lost Time	Unlikely to happen	5	<ul style="list-style-type: none"> Wash station available to children after shows for hand washing. Supervising teacher / parent to ensure students wash hands before eating Animal health monitored by ARP staff at all times 	<ul style="list-style-type: none"> School Staff / Parents to ensure hand washing facilities are available to children and used after children touch animals. ARP animal health SOP
Observe /interact with animals	Injury from animal	First Aid	Unlikely to happen	6	<ul style="list-style-type: none"> ARP staff to assess animals for school shows prior to leaving ARP. Only trained animals to go to schools. ARP staff to supervise Children/animal interactions at all times. ARP staff to show children how to safely handle and touch the animals. ARP staff to carry first aid kit at all times, and trained in Senior first aid 	<ul style="list-style-type: none"> ARP staff supervision of animals and children at all times during show Teacher supervision of children at all times