

THE AUSTRALIAN REPTILE PARK

OH&S RISK ANALYSIS FORM

Task: School Incursion (ARP goes to the School)

Consultation Group: Liz Vella, Amanda Woodbine, Tim Faulkner, Hayley Shute, Hailey Langelaar

Section: Education

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Signatures:

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ASSESSMENT

PROCESS	HAZARD	MATRIX CONSEQUENCES	MATRIX PROBABILITY	MATRIX RISK RATING	CONTROL MEASURES TO MINIMISE THE RISK	ACTION REQUIRED
Transport to Venue	Vehicle Accident	Death / Disability	Medium	3	<ul style="list-style-type: none"> Ensure Vehicle operators have appropriate license(s) & insurance Maintenance of Work vehicles – Weekly inspections by Maintenance team 	<ul style="list-style-type: none"> Records keeping of ARP staff licenses and insurance Training of staff – and Policy on Road and vehicle safety
Walking to and from transport / ARP Staff driving in Car park	Staff or Child Hit by vehicle	Death / Disability	Low	4	<ul style="list-style-type: none"> Ensure Vehicle operators have appropriate license(s) Training of staff – and Policy on Road and vehicle safety Staff to park as close as possible to entrance 	<ul style="list-style-type: none"> Records keeping of ARP staff licenses and insurance <ul style="list-style-type: none"> Training of staff – and Policy on Road and vehicle safety
Weather conditions	Over exposure to Sun / Heat or dehydration of children due to time spent in weather watching show	First Aid	Medium	4	<ul style="list-style-type: none"> Schools to consider weather conditions when considering where to hold show for children – Inside vs outside, time of year etc Advise school to check weather forecast for the day of excursion 	School to designate safe area for show to occur.

					<ul style="list-style-type: none"> • Availability of water • Availability of water at all times for children 	
Observe / interact with animals	Zoonoses	Lost Time	Unlikely to happen	5	<ul style="list-style-type: none"> • Wash station available to children after shows for hand washing. • Supervising teacher / parent to ensure students wash hands before eating • Animal health monitored by ARP staff at all times 	<ul style="list-style-type: none"> • School Staff / Parents to ensure hand washing facilities are available to children and used after children touch animals. • ARP animal health SOP
Observe /interact with animals	Injury from animal	First Aid	Unlikely to happen	6	<ul style="list-style-type: none"> • ARP staff to assess animals for school shows prior to leaving ARP. Only trained animals to go to schools. • ARP staff to supervise Children/animal interactions at all times. • ARP staff to show children how to safely handle and touch the animals. • ARP staff to carry first aid kit at all times, and trained in Senior first aid 	<ul style="list-style-type: none"> • ARP staff supervision of animals and children at all times during show • Teacher supervision of children at all times